

SAN DIEGO UNIFIED SCHOOL DISTRICT  
 LEWIS MIDDLE SCHOOL  
 Site Governance Team (SGT)

Meeting Minutes

Date: November 12, 2019

Meeting Minutes

Members present (X):

**Staff**

- Brad Callahan, Principal
- Field, Lynda, Teacher
- Hughes, Ken, Teacher

Brown, Cherylynne, Teacher

Vacant, Teacher

McCarthy, Ann, Teacher (SDEA)

Coussa, Amber, Non-classroom certificated

X Gestler, Tina Classified

**Parents/Community Members**

- X Grillot, Jacob, Parent
- X Gavaldon, Janet, Parent
- Ehle, Lynette, Parent
- X Widmer, Gerry, Parent

Guests: Vice principals Mrs. Garcia, Mrs. Vergne,

| ITEM   | DESCRIPTION/ACTIONS   | MEETING SUMMARY   |
|--|---|---|
| Call to Order  | Item: Ann McCarthy  | Meeting called to order at 2:31 p.m.  |
| <b>I. <u>Public Comments</u></b>   | Item: Ann McCarthy  | None  |
| <b>II. <u>SGT Business</u></b><br>A. Approval of Minutes: 9-16-19<br><br>B. SGT Member Introductions<br><br>C. Review of By-laws | Action Item: Ann McCarthy<br><br>Action Item: Ann McCarthy<br><br>Action Item: Ann McCarthy | Approval of minutes: Mrs. Gavaldon moved to approve the minutes with a correction to the previous meeting date as 9/16 not 5/13. Ms. Gestler seconded. All approved.<br><br>New and returning SGT members introduced themselves<br><br>Mr. Grillot and Mr. Widmer asked about the nature of the previous by-laws and asked for some historical context as to what changes were made and adopted by the previous |

| ITEM   | DESCRIPTION/ACTIONS              | MEETING SUMMARY  |
|--|----------------------------------|--|
| D. Nominations for SGT positions                               | Action Item: Ann McCarthy        | <p>SGT and why. It was explained that the purpose of the revised by-laws was to bring them into uniformity with District and SDEA agreements and to make them more consistent with other schools. Specific changes that were made included clarification of roles and procedures.</p> <p>A motion to approve the nomination of Lynda Field as Timekeeper was seconded by Mr. Widmer. All approved.</p> <p>Mr. Callahan nominated Ken Hughes for the position of Secretary. It was seconded by Mrs. Gavaldon. All approved.</p> <p>Following a discussion clarifying the role of Vice Chair (does not have to be an SDEA member), Mr. Widmer nominated Mr. Grillot for the position of Vice-Chair. It was seconded by Ms. Gestler. All approved.</p> <p>Mrs. Gavaldon nominated Ann McCarthy for the position of Chair. It was seconded by Ms. Gestler. All approved.</p> |
| E. SDEA Parent Survey  | Action Item: Ann McCarthy        | Mrs. McCarthy reviewed SDEA's past goals with regards to class size, and Special Education support. She said this year's goal is to increase parent input. She distributed a survey for parents in attendance to complete.   |
| F. By-Laws   | Point of Inquiry: Mr. Grillot    | Mr. Grillot asked for clarification about procedures for submitting adding agenda items (one week prior) and the time period (24 vs 72 hours) for posting agendas to ensure that we are in compliance with the Brown Act. Specifically, there was a question about the phrase "consent of the body" for adding agenda items. This discussion will continue at the next SGT meeting.  |
| <b>III. <u>Reports</u></b><br>A. Whole Site Modernization Plan | Informational Item: Mr. Callahan | Mr. Callahan stated that the scheduled meeting for October 24 <sup>th</sup> was cancelled because it was scheduled too closely with other area meetings. He also remarked that   |

| ITEM                 | DESCRIPTION/ACTIONS              | MEETING SUMMARY  |
|----------------------|----------------------------------|--|
| B. CAASPP Advisement | Informational Item: Mr. Callahan | <p>groundbreaking is not likely to occur until December 2021 and that tentative considerations include administrative office relocation, a gymnasium and removal of bungalows.</p> <p>Mr. Callahan recapped the history of testing at Lewis and how it had changed last year from Advisory to the content area classrooms under the proctoring and supervision of Math and Language Arts teachers. Mr. Callahan sought input from both ILT members and Grade Level teams. A survey was distributed to teachers, but not all completed surveys. The result was 22 certificated teachers voting to conduct testing in LA / MA, and 16 wishing for it to return to Advisory.</p> <p>Mrs. McCarthy raised several concerns, including the impact that testing in content area classrooms had on students with IEPs and the loss of instructional time for Language Arts and Math teachers; which is compounded by students missing additional instructional time from those two areas if they have to be pulled for make-up testing.</p> <p>It was advised that a team or committee be created with the task of analyzing the impact of the new testing schedule.</p> <p>Mr. Widmer asked about the new testing schedule and what other factors may have contributed to the change in test scores. It was pointed out that there were several variables, including the final year of AccMath in advisory, the addition of intervention classes, the focus on critical concepts, and other curricular changes and emphasis like the school-wide literacy focus.</p> |
| Adjournment          | Action Item: Ann McCarthy        | The meeting adjourned at 3:18  |