Dear Leopards,

This Monday, November 2\textsuperscript{nd}, will be the first day of the 2\textsuperscript{nd} Quarter. Here are the instructions to access your new Q2 classes, as well as your continuing semester classes.

Students’ regular schedule begins \textbf{Monday, November 2\textsuperscript{nd}, at 8:25 a.m.} Monday is a “B” day, periods 2 and 4.

Please follow these steps to access assigned teachers along with each teacher’s directions for entering their classrooms this Monday:

1: Go to \textbf{PowerSchool} using student ID# and Password

2: Once in PowerSchool, see assigned teacher names and write them down.

3: Then go to our \textbf{Lewis website}.

4: Click on the name of each teacher on our Lewis website found on the Teachers/Online Classrooms tab (click on the little globe icon under the teacher name to open it).

5: Each teacher’s website provides information on how to join their classroom.

For assistance logging in this Monday it is quickest to leave an email at one of the office staff email addresses listed below. You may also call 619-510-4300, and leave a message, which will then transfer to email. Office staff will be reading email and responding quickly.

Thank you,

Lewis Middle School Administration

\url{psimms@sandi.net} Pearlee Simms, Site Tech, PowerSchool help
\url{clares@sandi.net} Cynthia Lares, bilingual English/Spanish
\url{agonalez7@sandi.net} Alma Gonzalez, bilingual English/Spanish
\url{cstadler@sandi.net} Cindi Stadler